

Mission Statement

To Improve the Quality of Life
For Those Who Live and Work in The District

23 December 2008

Dear Councillor

You are hereby invited to a meeting of the **Licensing Committee** to be held in **Committee Room 2**, Civic Centre, Portholme Road, Selby on **Monday 12 January 2009**, commencing at **10:00 am**.

The agenda is set out below.

1. Apologies for Absence and Notice of Substitution

To receive apologies for absence and notification of substitution.

2. Disclosure of Interest

To receive any disclosures of interest in matters to be considered at the meeting in accordance with the provisions of Section 117 of the Local Government Act 1972, and Sections 50, 52 and 81 of the Local Government Act 2000 and the Members' Code of Conduct adopted by the Council.

3. Minutes

To confirm as a correct record the minutes of the proceedings of the meeting of the Licensing Committee held on 15 December 2009 (pages 5 to 7 attached)

4. Procedure

To outline the procedure to be followed at the meeting (pages 8 to 9 attached).

5. Chair's Address to the Licensing Committee

6. Hackney Carriage Tariffs

Report of the Head of Service – Legal and Democratic Services (pages 10 to 11).

7. Private Session

That in accordance with Section 100(A)(4) of the Local Government Act 1972 in view of the nature of the business to be transacted, the meeting be not open to the Press and public during discussion of the following items as there will be disclosure of exempt information as defined in Section 100(1) of the Act as described in paragraph 3 of Part 1 of Schedule 12(A) of the Act.

8. Application for Registration as a Motor Salvage Operator

Report of the Head of Service – Legal and Democratic Services.

M Connor
Chief Executive
23 December 2008

Disclosure of Interest – Guidance Notes:

- (a) Councillors are reminded of the need to consider whether they have any personal or prejudicial interests to declare on any item on this agenda, and, if so, of the need to explain the reason(s) why they have any personal or prejudicial interests when making a declaration.
- (b) The Democratic Services Officer or relevant Committee Administrator will be pleased to advise you on interest issues. Ideally their views should be sought as soon as possible and preferably prior to the day of the meeting, so that time is available to explore adequately any issues that might arise.

[Please note that the papers relating to the applications have been circulated to councillors of the Licensing Committee only, who should return the agenda to Democratic Services at the conclusion of the meeting to enable the papers to be destroyed confidentially].

Dates of Future Meetings of the Licensing Committee

Date of Meeting	Deadline Date	Distribution Date
9 February 2009	22 January 2009	30 January 2009
9 March 2009	19 February 2009	27 February 2009
6 April 2009	19 March 2009	27 March 2009

Membership of the Licensing Committee 10 Members

Conservative	Labour	Independent
J Dyson	D Davies	J McCartney
K McSherry	S Duckett	
C Pearson (Vice-Chair)		
S Ryder		
R Sayner (Chair)		
A Spetch		
D White		

Enquiries relating to this agenda, please contact Tracey Peam on:

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Descriptions of Exempt Information

1. Information relating to any individual.
2. Information which is likely to reveal the identity of an individual.
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information).
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
6. Information which reveals that the authority proposes –
 - (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
 - (b) to make an order or direction under any enactment.
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.
8. Qualifications for Exempt Information:

Information falling within paragraph 3 is not exempt information by virtue of that paragraph if it is required to be registered under -

- (a) the Companies Act 1985;
 - (b) the Friendly Societies Act 1974;
 - (c) the Friendly Societies Act 1992;
 - (d) the Industrial and Provident Societies Acts 1965 to 1978;
 - (e) the Building Societies Act 1986; or
 - (f) the Charities Act 1993.
9. Information falling within any of the 7 categories listed above is not exempt if it relates to proposed development for which the local planning authority may grant itself planning permission pursuant to regulation 3 of the Town and Country Planning General Regulations 1992.
 10. Information which;
 - (a) falls within any of paragraphs 1 to 7 above; and
 - (b) is not prevented from being exempt by virtue of paragraph 8 or 9 above,

is exempt information if and so long, as in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

SELBY DISTRICT COUNCIL

Minutes of the proceedings of a meeting of the Licensing Committee held on Monday 15 December 2008, in Committee Room 2, The Civic Centre, Portholme Road, Selby, commencing at 10.00 am.

507	Minutes
508	Licensing Sub-Committee Minutes
509	Procedure
510	Chair's Address to the Licensing Committee
511	Private Session
512	Application for a Private Hire Driver's Licence

Present: Councillor R Sayner in the Chair

Councillors: Mrs D Davies, Mrs J Dyson, Mrs S Duckett, J McCartney, Mrs P Mackay (*for Mrs D White*), Mrs K McSherry, C Pearson, Mrs S Ryder, Mrs A Spetch.

Officials: Senior Solicitor, Licensing Enforcement Officer and Committee Administrator

Observers: Mrs Wasti
Miss Wasti
Miss Wasti

Public: 0
Press: 0

505 **Apologies for Absence and Substitution**

Apologies were received from Councillor Mrs D White

Substitute Councillor was Mrs P Mackay.

506 **Disclosure of Interest**

None.

507

Minutes

Resolved:

That the minutes of the proceedings of the meeting of the Licensing Committee held on 1 December 2008 be confirmed as a correct record and be signed by the Chair.

508

Licensing Sub-Committee Minutes

Resolved:

That the minutes of the proceedings of the Licensing Sub Committee meeting held on 14 November 2008 be confirmed as a correct record and be signed by the Chair.

509

Procedure

The Procedure was noted.

510

Chair's Address to the Licensing Committee

The Chair informed the Committee that she had spoken to the HR Manager in connection with training for the Licensing Committee and it was hoped this would be organised for the New Year with an outside trainer.

511

Private Session

That in accordance with Section 100(A)(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following items of business, as there will be disclosure of exempt information as defined in paragraph 3 of Part 1 of Section 12A of the Act, as amended by the Local Government (Access to Information) (Variation) Order 2006.

512

Application for a Private Hire Driver's Licence

Councillors received the report of the Licensing Enforcement Officer in respect of the applicant's desire to be issued with a Private Hire Driver's Licence and his fitness to operate as a consequence of a CRB disclosure.

The Licensing Enforcement Officer outlined details of the case.

The applicant's daughter put the case forward on behalf of her father in which she announced her father had been the victim of a miscarriage of justice and that he was completely innocent of any crime.

The Chair explained that this hearing was unable to re-examine details of Mr Wasti's conviction and was purely concerned with his fitness to operate within the Selby District

Councillors gave consideration to the full facts regarding this matter and agreed that this application be refused but gave the applicant the opportunity to re-apply when his conviction was 'spent'.

Resolved:

That the applicant be refused a Private Hire Drivers Licence.

The meeting closed at 10:40 am.

LICENSING COMMITTEE

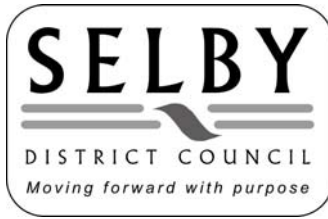
PROCEDURES TO BE FOLLOWED

The Licensing Committee acts in a quasi judicial capacity to give a fair hearing to an applicant where a hearing is required by law or equity. When considering the case the only evidence the Councillors of the Committee can take into account is evidence previously submitted to form the agenda and any verbal evidence given at the actual meeting by Officers representing the Council and by the applicant or his/her representative, and their witnesses. The following procedures must be followed.

1. Procedures to be followed when submitting an application to the Licensing Committee for consideration;
 - i) The Council's Officers will liaise with the Committee Section to arrange a suitable date for the meeting. The applicant and Members of the Committee will be informed of this date in writing and a copy of the procedure note will be included for the applicant.
 - ii) The applicant and Council's Officers will submit any written evidence to the Committee Section for inclusion in the agenda by a given date. If the evidence is to be verbal, this should be stated.
 - iii) If witnesses are to be called the Committee Section must be notified prior to the hearing.
 - iv) Any application for adjournment because of late submission of papers, will in principle be considered sympathetically by the Committee.
2. The procedure to be followed by the Licensing Committee:
 - i) For each individual case the applicant and any representatives will be shown into the Committee Room at the same time as the appropriate Council's Officers. Witnesses will enter the room at the same time unless there are any objections.
 - ii) The Head of Service – Legal and Democratic Service will introduce the applicant, any representatives, witnesses and the Council's Officers to the Members of the Committee.
 - iii) The Chair will introduce Councillors of the Committee.
 - iv) The Chair will then go through the procedure as follows:

- a) Officers representing the Council will present the case for the Council. They may present such witnesses as they believe are appropriate.
- b) Officers representing the Council, and any witnesses, will then answer questions from the applicant or his/her representative, and from Members of the Committee.
- c) The applicant or his/her representative will then present the applicant's case. They may present such witnesses as they believe are appropriate.
- d) The applicant or his/her representative, and any witnesses, will then answer questions from the Committee and the Council's Officers.
- e) The Council's Officers will then sum up on behalf of the Council.
- f) The applicant or his/her representative will then sum up.
- g) The applicant and his/her representative will then be asked whether they consider they have had a fair hearing and the Committee will take into account any comments, which are then made. The Chair of the Committee will then ask the Council's Officers presenting the case the same question and will again take account of any comments made.
- h) The Council's Officers, the applicant and his/her representative, all witnesses, will then withdraw from the meeting whilst the Committee makes their decision on the evidence presented.
- i) The applicant and his/her representative, the Council's Officers, all witnesses, will be invited back into the meeting to be informed of the Committee's decision.

Following the Committee meeting the Head of Service – Legal and Democratic Services will write to the applicant informing them of the decision of the Licensing Committee.



Public Session

Agenda Item No: 6

Title: Hackney Carriage tariffs
To: Licensing Committee
Date: 12 January 2009
Service Area: Legal and Democratic Services
Author: Tim Grogan
Presented by: Tim Grogan

1. Purpose of Report

1.1 To bring to the attention of this Committee the annual review of Hackney Carriage tariffs.

2. Recommendation(s)

2.1 **That Councillors consider the necessity to increase Hackney Carriage tariffs.**

3. Executive Summary

3.1 Permission is sought to approve an increase in Hackney Carriage tariffs.

4. The Report

4.1 A review of Hackney Carriage tariffs takes place annually. The last review was on 18th February 2008 when the Licensing Committee approved an increase in tariffs. These were implemented on 1st April 2008.

4.2 As part of the consultation process letters were sent out to 49 Hackney Carriage Proprietors on 10th October 2008. The closing date for replies was 24th November 2008. 10 replies were received with various comments.

- 4.3 Seven replies indicated no change. However, one of these replies indicated that there were too many Taxis and another requested that Tariff 2 commence at 10pm rather than the existing 11pm.
- 4.4 Two replies were requested a start rate of £4.50 to replace the start rate of £3 on Tariff 1 and £3.50 on Tariff 2.
- 4.5 The Licensing Officer has interviewed a number of Hackney Carriage drivers and the consensus is for no change.

5. Financial Implications

- 5.1 There is a financial implication for the Council. The tariffs require to be advertised at a cost of approximately £200.

6. Link to Corporate Plan

- 6.1 It is the Corporate Policy of the Council to promote the health and safety of those who live and work in the District.

7 How Does This Report Link to Council's Priorities?

- 7.0 It is a Council priority to promote the health and safety of those who live and work in the District.

8 Impact on Corporate Policies

- | | | |
|-----|-----------------------------------|------------------|
| 8.1 | Service Improvement | No Impact |
| 8.2 | Equalities | No Impact |
| 8.3 | Community Safety and Crime | No Impact |
| 8.4 | Procurement | No Impact |
| 8.5 | Risk Management | No Impact |
| 8.6 | Sustainability | No Impact |
| 8.7 | Value for Money | No Impact |

9 Background Papers

- 9.1 Chart showing current fees.
- 9.2 Hackney Carriage tariff file is available in the Legal Section.